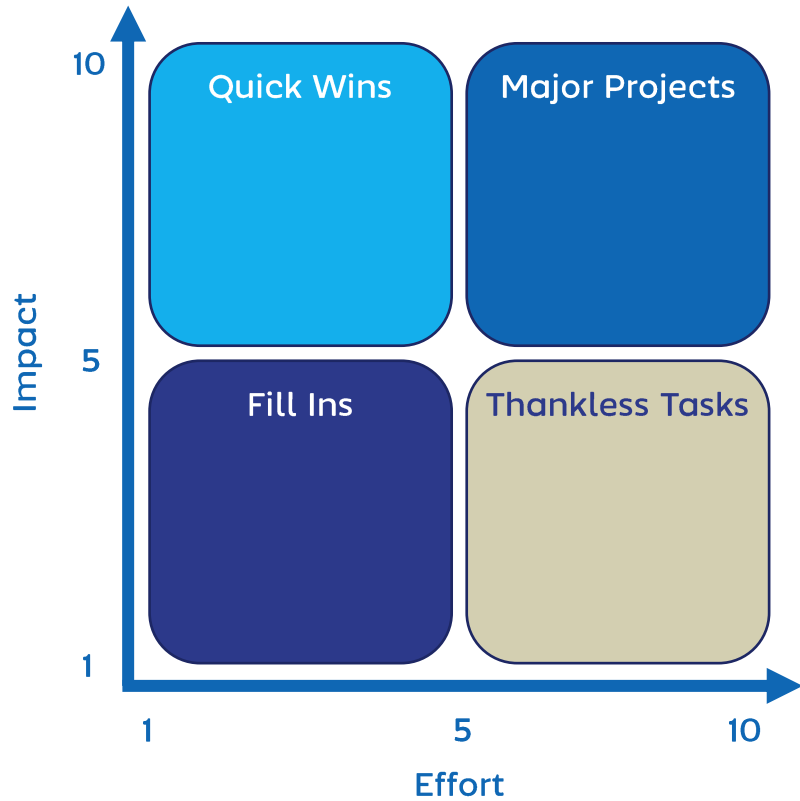


Action Priority Matrix

1. Make a list of all your actions
2. Score each of your actions from 1-10 based on Effort and Impact where 1 is very low and 10 is very high
3. Plot each action using its number on the matrix according to its Effort and Impact scores
4. Prioritize your actions



| # | Action name | Score (1-10) | | Priority # |
|----|-------------|--------------|--------|------------|
| | | Effort | Impact | |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |